

FOR NL UKSPF REFERENCE ONLY							
Date Received:		NL UKSPF Reference:		Panel Date:		Board Date:	

NORTH LINCOLNSHIRE UKSPF APPLICATION FORM (LOCAL BUSINESS CALL)

Section 1 – Contact Details and Declaration

1.1	Organisation Name	
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1.2	Contact details	Primary contact	Secondary contact
	Title (Mr, Mrs, Miss, Ms)		
	Contact name		
	Position		
	Address		
	Postcode		
	Daytime telephone		
	Mobile telephone		
	E-mail address		

1.3	What is your organisation type	<input type="checkbox"/> Charity <input type="checkbox"/> Local Authority <input type="checkbox"/> Business	<input type="checkbox"/> Voluntary Group <input type="checkbox"/> Community Group <input type="checkbox"/> Other (please state).....
	Please provide any reference or registration no (if appropriate)		

1.4	Briefly describe your organisation's main purpose.

1.5	Have you applied and successfully run previous grant funded projects? If so please provide a summary.

1.6 Do you have a gender equality and equal opportunities and sustainable development policy? If not, how will you ensure and document that you meet the programme's requirements on equality and sustainability? (see guidance)

1.7 Please describe how your organisation will comply with Procurement policies and procedures. (See guidance on Procurement.)

Section 2 – Your Project

2.1 Project Title

2.2 Project location – address with postcode

2.3 In what North Lincolnshire Ward(s) is your project located (or please state if North Lincolnshire wide)

2.4 Proposed timescales for the project

Proposed start date for this project (mm/yy)

Project completion date for this project (mm/yy)

2.5.1 Please indicate which Investment Priority and Interventions your project contributes to.

Supporting Local Business

- Creating jobs and boosting community cohesion by supporting local businesses.
- Promoting networking and collaboration and stimulating innovation and growth.
- Targeted support to help businesses grow - eg innovation, productivity, energy efficiency, low carbon and exporting.

Interventions

E16: Open markets & town centre retail & service sector

E17: Development & promotion of visitor economy

E24: Training hubs, business support offers, incubators & accelerators

(please ✓)

2.5.2 Please explain how your project contributes to one or more of the above priorities

2.6 Please describe your project
(Please provide a detailed description of the project that you are seeking funding for)

2.7 Please detail specifically the elements you require funding for and whether the money you need is for Capital (Buildings, Equipment >£5,000) or Revenue (Staffing, Training Courses etc.)

CAPITAL:

REVENUE:

2.8 How will your project benefit local businesses?

2.9 What evidence do you have that local people support your project? eg Letters of support, local fund-raising, local plans and strategies

Section 3 – Project Details (CAPITAL Projects Only)

Projects Seeking Capital Funding should complete Section 3
Projects Seeking Revenue Funding only should go straight to Section 4.

3.0 Who owns the land and/or building where the project is located and are there any tenure issues?

3.1 If your organisation does not own the land, when does the lease expire and what agreement does your organisation have for continued general public access?

3.2 Does the project require planning permission or other form of consent? Please give details and attach a copy.

3.3 What plans do you have to maintain the project once it is completed?

3.4 Who will be responsible for the management of the project? Please detail names, responsibilities and position within organisation, if different from the contact details provided.

3.5 Have you received any public funds for your project in the last 3 years? If so, what for and how much?

3.6 What added value will your project deliver? eg would your project go ahead without UKSPF funding.

Section 4 – Project Details (REVENUE Projects Only)

**Projects Seeking Capital Funding should complete Section 3
Projects Seeking Revenue Funding only should Complete Section 4.**

4.0 If your project is seeking revenue for salaries and running costs, how will you maintain these after the end of the funded project?

4.1 If your project is paying for training and learning activities, please explain why this activity is not covered by mainstream funding.

4.2 If your project is enabling services to be delivered in the North Lincolnshire area, please explain why this service is not available already and how you would make it sustainable with UKSPF funding

4.3 Who will be responsible for the management of the project? Please detail names, responsibilities and position within organisation, if different from the contact details provided.

4.4 What added value will your project deliver? eg would your project go ahead without UKSPF funding.

Section 5 – Funding & Financial Details

5.1	What is the total cost of the project?	£
5.2	Does the project total include irrecoverable VAT?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.3	How much funding are you requesting from UKSPF?	£

Have you received any other public funding in the last 3 years? If 'Yes', please provide the official reference number and name of the fund of any previous and existing funded projects that you have been involved in, providing details of the items funded, amount of funding and date of the award of funding.

Source of Funding	Project Reference No	Items Funded	Amount of Funding (£)	Date of funding Award	Date of Project Completion

Section 7 – Statistical Information

In order to support your application it would be helpful if you could provide details of the anticipated outputs and outcomes your project will generate. Where it is not appropriate or not known please indicate this by entering the answer N/A or N/K.

Outputs	Answer
Number of local markets supported	
Number of businesses receiving financial support other than grants	
Number of businesses receiving non-financial support	
Number of businesses receiving grants	
Number of potential entrepreneurs provided assistance to be business ready	
Number of Tourism, Culture or heritage assets created or improved	
Number of commercial buildings developed or improved	
M2 of commercial buildings developed or improved (m2)	
Number of people reached	

Number of local events or activities supported	
Outputs	
Jobs created	
Jobs created	
Jobs safeguarded	
Number of new businesses created	
Increased footfall (% increase)	
Increased visitor numbers (% increase)	
Reduced vacancy rates (% decrease)	
Improved perception of markets (% increase)	
Increased business sustainability (% increase)	
Increased number of businesses supported (% increase)	
Increase in visitor spending (% increase)	
Increased amount of investment (£)	
Improved perception of attractions (% increase)	
Number of businesses introducing new products to the firm	
Number of organisations engaged in new knowledge transfer activity	
Number of premises with improved digital connectivity	
Number of businesses adopting new to the firm technologies or processes	

Number of new to market products	
Increased amount of low or zero carbon energy infrastructure installed (% increase)	
Greenhouse gas reductions (% decrease in Tonnes of Co2e)	
Number of businesses with improved productivity	
Number of R&D active businesses	
Number of businesses adopting new or improved products or services	
Number of businesses engaged in new markets	
Number of early stage firms which increase their revenue following support	
Number of businesses increasing their export capability	
Increased number of projects arising from funded feasibility studies (% increase)	
Increased number of properties better protected from flooding and coastal erosion	

Section 8 – Supporting Details

The following Information is needed to support your application. Please upload information.

	Supporting project photos / project plans
	Map of project location
	Letters of support/evidence of consultation
	Organisation's latest accounts / latest bank statement
	Organisational governing documents (eg Constitution/Terms of Reference/Memorandum of Articles)
	Copies of planning consents (permissions / faculties / building regulations)
	Estimates / Quotations / evidence that best value for money has been sought – please see Appendix A
	A copy of your organisation's minutes stating appropriate signatories for your organisation
	A copy of your organisations Equal Opportunities/Diversity Policy
	A copy of your organisations Environmental Sustainability Policy
	A copy of any formal offers of funding that you secured for your project

Please note if you are successful in gaining funding you MUST adhere to the UKSPF publicity requirements. Further information can be obtained from the Programme Team

Section 9 - Declaration

ON BEHALF OF (Enter organisation name)		
I apply for a grant of £ in respect of expenditure to be incurred on the project detailed above. I declare the statements in this application are true and that the information provided is correct.		
NAME	SIGNATURE	DATE
NAME	SIGNATURE	DATE

APPLICATION ENDS

DATA PROTECTION STATEMENT
 We require the information requested in this form to allow us to process your application. All information provided in support of an application, including personal details, will be held in a database. North Lincolnshire Council complies with strict security procedures in the storage and disclosure of your information. These procedures are in accordance with the principles of the Data Protection Act 1998.